The Musagetes Fund 2024 - Application Outline

Please refer to the Funding Guidelines for The Musagetes Fund to help you complete this application.

Primary Contact:
1. Name
2. Pronoun (example: She/Her, Them/They)
3. Job Title
4. Email
5. Phone Number
6. Extension (if applicable)
7. Is your Executive Contact different than the Primary Contact? Yes/No
   If Yes, the following populates:

Executive Contact Information:
8. Executive Contact Name
9. Executive Contact Job Title
10. Executive Contact Email
11. Executive Contact Phone Number
12. Executive Contact Extension (if applicable)

Organizational Information:
13. Organization's Legal Name
14. Organization's Operating Name
15. Organization Address
16. Website (if applicable)
17. Is your organization a CRA registered charity?
    a. Yes – What is your CRA number
    b. No, we have a fiscal partner – *the "Fiscal Partner Information" section is only for applicants who select this option*
    c. No, we do not have a fiscal partner for this application –
       A list of qualified donees can be found at: https://apps.cra-arc.gc.ca/ebci/hacc/srch/pub/dsplyBscSrch?request_locale=en
       If your organization is not a registered charity or a qualified donee under CRA guidelines, you will have to secure a fiscal partner before proceeding with your application. Please refer to WRCF's website (http://www.wrcf.ca/fiscal-partnership) for more information on this process.

Fiscal Partner Information: *(only completed if a fiscal partner is required)*
18. Fiscal Partner Organization Name
19. Fiscal Partner Organization Address
20. Fiscal Partner Organization Charitable Number
21. Fiscal Partner Contact Name
22. Fiscal Partner Job Title
23. Fiscal Partner Contact Email

24. Fiscal Partner Contact Phone Number
25. Fiscal Partner Contact Extension (if applicable)
26. Signed Confirmation of Written Agreement
27. Has your organization received at least two grants since 2014 from The Musagetes Fund?
28. Are you applying specifically for a General Operating Grant or a Project-Based Grant (that can have up to 30% of general operating expenses included in the budget)?

Project Information *(If you answered **No** to question #27 or are applying for a **Project-Based Grant,** this section must be filled out)*
29. Project Title
30. One Sentence Summary
31. Project Description
32. What is the total cost of this project?
33. What amount is being requested from The Musagetes Fund (maximum of $20,000)
34. If the grant cannot cover the total amount requested, what would be the minimum amount needed to successfully continue with the project?
35. Project Budget
36. Organization Overview: What are your organization's primary activities? What is the purpose of your organization?
37. Is this a new or existing project?
38. What geographical area will your project serve?
39. Rationale:
    a. Why should we fund your proposal?
    b. Why is this proposal a priority now for our community?
    c. Why are you the right organization to do the work?
    d. What community(s) will benefit from this project? How many people will it support?
    e. How do you plan to use the funds?
40. How is this project going to impact the community?
41. What are the anticipated outcomes?
42. What other funders have been approached to support this project?
43. How is your organization attracting and supporting diverse populations to participate in/with this project?
44. Start date (when your project will begin)
45. End date (when your project will conclude)
46. Additional Supporting Documents x3

Application Information *(If you answered **Yes** to question #27 and are applying for a **General Operating Grant,** this section must be filled out)*
47. Please indicate how much general operating funding you are applying for (maximum of $20,000)
48. How will this funding help your organization achieve your overall plans, strategy, or goals for the upcoming year?
49. Organization Overview: What are your organization's primary activities? What is the purpose of your organization?
50. Please upload your organization's latest Financial Statements
51. Additional Supporting Documents x3

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KITCHENER (main/mailing address)
SDG Idea Factory
200-2 King Street West
Kitchener, ON N2G 1A3

CAMBRIDGE
101-135 George Street North
Cambridge, ON N1S 5C3

Data Collection:

(WRCF is gathering data on the work that is happening across Waterloo Region to assist with the achievement of the United Nations Sustainable Development Goals (SDGs). This section does not impact your eligibility for funding)

52. Which of the SDGs will this grant primarily support for your project? (For more information, please visit: www.un.org/sustainabledevelopment/sustainable-development-goals)

53. Which additional (if any) of the SDGs will this grant also support for your project?

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